



**DUNSMUIR**  
**Joint Union High**  
**School District**

Est. 1911  
100 Years of Academic and Athletic Excellence

5805 High School Way  
Dunsmuir, CA 96025  
530.235.4835\* Fax 530.235.2224  
www.dunsmuirhigh.k12.ca.us

**Superintendent/Principal**  
Ray Kellar

**Board of Trustees**  
Chris Langston  
Jean E. Rogers  
Bob Saltzgaver  
William Townsend, D.D.S.  
Kathy Wilson

**DUNSMUIR JOINT UNION HIGH SCHOOL DISTRICT**  
**GOVERNING BOARD**  
**REGULAR MEETING MINUTES**  
February 8, 2017  
4:00 P.M.  
**DUNSMUIR HIGH SCHOOL**  
5805 High School Way, Room 106, Dunsmuir, CA 96025

**Mission**

*Provide a comprehensive, rigorous and innovative education; empowering students to think critically, obtain and analyze information to synthesize solutions of life's challenges and complexities. Graduates leave inspired to continue learning and motivated to become responsible citizens who contribute positively to society.*

*REASONABLE ACCOUMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Disability related aides or services to enable persons with disabilities to participate in public meetings are available. In addition, members of the public needing translation services during the Board meeting should contact the Superintendent 530.235.4835 one week prior to the scheduled meeting.*

Per BB §9324 a recording may be made of this meeting.

**Open Session**

**A. CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Bob Saltzgaver  
Chris Langston  
William Townsend Arrived 4:19 P.M.  
Jean E. Rogers  
Kathy Wilson  
Kayla Cantrell, Student Board Member Absent

Ray Kellar, Superintendent  
Kim Vardanega, Adm. Asst./CBO

**B. ADJUSTMENTS AND OR ADDITIONS TO THE AGENDA AND APPROVAL OF AGENDA (Action)**

*Additions to the Agenda must meet requirements as set forth in the Brown Act*

No adjustments to the Agenda requested. Jean E. Rogers so moved, seconded by Kathy Wilson.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	absent	Cantrell	absent

Motion carried 4-0.

**C. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD**

*Speakers may be limited to 3 minutes on each agenda item with the total time for public comment on each agenda item limited to 20 minutes. BP §9323(c). Please be aware that this is a private meeting held in a public place and*

the Board is prohibited by law from taking action on any item presented if it is not listed on the agenda.

- **Items listed on the Agenda:** Under this item, the public is invited to notify the Board President which items listed on the agenda they would like to comment on and will be allowed to do so when the item comes up.
- **Items not listed on the Agenda:** Items not listed on the Agenda and are within the Board's subject matter jurisdiction, the public is invited to notify the Board President they would like to address the Board under this item. Please note that the law requires no action or discussion be undertaken on any item not listed on the agenda, therefore, only a brief response will be provided by the Board or staff.

No requests.

#### **D. CONSENT AGENDA (Action)**

These action items are of a routine nature or items for which no discussion is anticipated and are acted upon by a single vote. Board Members may request that any item be removed and given individual consideration.

1. Warrants Registry Summary: Ratify commercial warrants as summarized
2. The minutes of: January 11, 2017 Regular Meeting
3. Date and Location of the next three scheduled Board Meetings with Agenda Items
4. Gifts, Grants and Bequests BP 3290

Items 1-4 above were reviewed. Kathy Wilson so moved to approve, seconded by Jean E. Rogers.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	absent	Cantrell	absent

Motion carried 4-0.

#### **E. BOARD RECOGNITION**

1. Student/s of the Month: Brandi Leech was honored.

#### **F. REPORTS**

1. Student Board Member - Kayla Cantrell

Financial Report, Student Council Minutes were reviewed.

2. Faculty and Classified Staff Report/s

Lori Templeton unable to attend. Jeff Capps was honored with a certificate of appreciation and a card of thanks.

3. Business Report - Kim Vardanega

In the process of the 2<sup>nd</sup> Interim Budget report and will have it on the March Agenda for presentation and approval.

Shared with the Board the Siskiyou COE approval of the 1<sup>st</sup> Interim Report.

4. LCAP Report - Arlene Dinges/Ray Kellar

The LCAP is in the process up updating and changing to the new template. Needs Assessment has gone out to gather input. Poor attendance at the recently held Public Forum January 25, 2017.

5. Superintendent/Principal Report - Ray Kellar

Reported on the power outage and the concurrent damage done to the Maintenance Building by the tree falling and destroying the main transformer. The district engineer has been contacted to review the damage and prepare the information needed to bid out the repairs. We would like to combine the needed repairs with the requested additional carport structure. Staff evaluations will be underway in the near future.

	16/17					15/16					
	DHS	ADA	CDS	I.S.	Adult Ed	DHS	ADA	I.S.	ADA	CDS	ADA
	Enroll	ADA	Enroll	Enroll	Enroll	Enroll	ADA	Enroll	ADA	Enroll	ADA
1 <sup>st</sup> day	71					68					
1 <sup>st</sup> M	67	60.34	0	0	0	69	61.94	0	0	0	0
2 <sup>nd</sup> M	66	61.50	0	0	0	66	61.63	0	0	0	0
3 <sup>rd</sup> M	64	58.21	0	0	0	66	62.21	0	0	0	0
4 <sup>th</sup> M	65	59.08	0	0	0	68	62.79	0	0	0	0
5 <sup>th</sup> M	65	60.53	0	0	0	70	65.00	0	0	0	0
6 <sup>th</sup> M						70	65.71	0	0	1	.36
7 <sup>th</sup> M						66	61.33	0	0	1	.89
8 <sup>th</sup> M						66	59.73	0	0	2	.74
9 <sup>th</sup> M						66	60.71	0	0	0	0
10 <sup>th</sup> M						66	60.95	0	0	0	0
11 <sup>th</sup> M						66	61.26	0	0	0	0
P1	59.99						62.62	0	0		0
P2							62.20	0	0		.38

**G. ITEMS FOR DISCUSSION**

- 1. None

**H. PUBLIC HEARINGS**

- 1. None

**I. ITEMS FOR ACTION AND DISCUSSION**

**1. Bid Approval – Mills for Logging Hillside Project**

John Kessler, District Contracted Forester, was available for questions. Chris Langston moved to approve Sierra Pacific Industries, with Swanson Group as an alternate if needed, seconded by Jean E. Rogers.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	nay	Cantrell	absent

Motion carried 4-1.

**2. Approval to go to Bid for Logging Contractor and Road and Culvert Contractor**

The Board was asked to approve the request for bids prepared by John Kessler, District Contracted Forester. Chris Langston moved to approve, seconded by Jean E. Rogers.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	nay	Cantrell	absent

Motion carried 4-1.

**3. Bid Approval for Technology Repairs/Upgrade Equipment Purchase and MOU Services for Installation**

The Board was asked to approve the request to purchase equipment to make functional our technology system and an installation MOU by Shasta Union High School District as prepared by our service provider, Siskiyou COE. Chris Langston so moved for approval, seconded by William Townsend.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	aye	Cantrell	absent

Motion carried 5-0.

**4. Calendar 16/17 Revised**

The Board was asked to approve a revised calendar; revised due to weather conditions and power outage. Jean E. Rogers so moved for approval, seconded by Kathy Wilson.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	aye	Cantrell	absent

Motion carried 5-0.

**5. Calendar 17/18**

The Board was asked to approve the proposed 17/18 calendar. Jean E. Rogers so moved for approval, seconded by Kathy Wilson.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	aye	Cantrell	absent

Motion carried 5-0.

**6. CSBA Delegate Assembly Election**

Chris Langston made a motion to vote as a Board for Greg Gunkel, Siskiyou Union HSD, seconded by William Townsend.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	aye	Cantrell	absent

Motion carried 5-0.

**7. Resolution 16-17-8 Transfer/Commitment of Funds Fund 14 and Fund 17**

The Board was asked to approve/commit funds from the anticipated ending fund balance in Fund 01 to Fund 14 (\$100,000) and Fund 17 (\$15,000) for one-time only needed expenditures for Deferred Maintenance and PERS/STRS anticipated obligated increases. Jean E. Rogers so moved, seconded by Kathy Wilson

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	aye	Cantrell	absent

Motion carried 5-0.

**8. Resolution 17-18-9 Surplus Property**

The Board was asked for approval to surplus equipment that has been deemed no longer needed or unsuitable. William Townsend moved for approval, seconded by Jean E. Rogers.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	aye	Cantrell	absent

Motion carried 5-0.

**9. Projects and Purchases**

The Board was asked for approval to go to bid for projects and purchases: Green House, Awning/Car Port, Aud Tables, Annex Bldg Windows, Parking Lot Sealing, Woodshop Project, Green House Fencing, Backhoe Attachments, Outdoor Water System Piping. Jean E. Rogers move to approve, seconded by Kathy Wilson.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	aye	Cantrell	absent

Motion carried 4-0.

**10. Comprehensive Safety Plan**

The Board was asked to approve the Comprehensive Safety Plan as presented as required by law by each March 1. Jean E. Rogers moved to approve, seconded by William Townsend.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	aye	Cantrell	absent

Motion carried 5-0.

**J. BOARD CORRESPONDENCE/COMMUNICATIONS**

1. Siskiyou County Board of Education Agenda/Minutes Reviewed
2. Calendar of Events Updates - **Check Web Site for updates**
3. Board Member Workshop Rescheduled for February 17, 2017 RSVP

**K. BOARD MEMBER COMMENTS/REQUESTS**

*The Board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. The Board may ask a question for clarification, make a brief announcement, or make a brief report. The Board may request reports back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

Jean E. Rogers expressed her concern regarding the darkness of the parking lot at times. The maintenance staff needs to be checking the timer switches.

**L. PUBLIC COMMENT ON CLOSED SESSION**

*Under this item on the Agenda, the public is invited to address the Board regarding items that are on the Closed Session. Speakers are limited to three minutes each. The Board is not allowed under law to take action on matters that are not on the agenda.*

No comments.

**M. RECESS TO CLOSED SESSION**

Instructions:

- Items to be addressed in Closed session must orally be announced by referring to the section number (Government Code § 54957.7(a).)
- The Board must reconvene in open session, where it may be required to report votes and action taken in Closed Session as required by section (Government Code § 54957.1.)

The Board went into Closed Session at 5:30 P.M.

**Closed Session**
**A. ROLL CALL**

Bob Saltzgaver	
Chris Langston	
William Townsend	
Jean E. Rogers	
Kathy Wilson	
Kayla Cantrell, Student Board Member	Absent
Ray Kellar, Superintendent	
Kim Vardanega, Adm. Asst./CBO	Absent

**B. Ed Code § 35146, 20 U.S.C. § 1232g, Ed Code § 49069 et. Seq.**

1. **CONFIDENTIAL STUDENT MATTER –** No reportable action

- C. Government Code § 54957**
- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION** No reportable action
  - a. Confidential/Classified Management Employee/s
  - b. Classified Employee/s
  - c. Certificated Employee/s
  - d. Board of Trustees
  - e. Superintendent
  - f. Principal
- 2. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**
  - a. Baseball Coach resignation      Rescinded
  - b. Hiring Certificated – Adult Ed Teachers

Jean E. Rogers moved to approve Alysia Garcia, Kurt Champe and Jeff Cannon to teach Adult Ed courses if needed, seconded by Kathy Rogers.

Rogers	aye	Langston	aye
Saltzgaver	aye	Wilson	aye
Townsend	aye	Cantrell	absent

Motion carried 5-0.

- 3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE** No reportable action
- 4. COMPLAINT REGARDING DISTRICT EMPLOYEE** No reportable action
- 5. RETIREE BENEFITS** No reportable action
  - § 54957.6 Negotiations with CTA
  - § 54956.9 Pending Litigation
- D. Government Code § 54957.6** No reportable action
  - 1. CONFERENCE WITH LABOR NEGOTIATOR COLLECTIVE BARGAINING (Government Code § 3549.1)**
    - a. Negotiations with CTA
    - b. Negotiations with Classified Unit
    - c. Unrepresented Employees: Confidential Management
    - d. Unrepresented Employees: Superintendent/Principal  
District Negotiator: Tom Gauthier Ray Kellar, Superintendent
- E. Government Code § 48912 and § 48918** No reportable action
  - 1. STUDENT PERSONNEL MATTERS**
    - Student Discipline Ed Code 35145
    - Student Expulsion
- F. Government Code § 54956.9 (a)and (b)** No reportable action
  - 1. a. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION** Specific number of cases: 0 potential case
  - b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** Specific number of cases: 0 potential case

**O. RECONVENE TO OPEN SESSION**

*Announcement of any reportable actions taken in Closed Session.*

The Board returned to Open Session at 5:50 P.M.

**P. ADJOURNMENT**

*Regular meetings shall be adjourned at 10:30 P.M. Action may be taken at the end of the meeting to extend past 10:30 P.M. or adjourned to a later date if needed. BP § 9323*

The Board closed the meeting at 5:58 P.M.

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G.C. § 54957.5

*Copies of the agenda, complete with backup materials, may be reviewed at:*

Dunsmuir High School, Dunsmuir Elementary School, Dunsmuir City Library, Southern Siskiyou News, Record Searchlight

*Agenda posted only:*

Castle Rock Elementary School, Siskiyou County Office of Education, Web Page

Next Meeting/s

March 8, 2017 Regular Meeting Dunsmuir High School room 106 4:00 P.M.

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Board Clerk

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Board Secretary