



**DUNSMUIR**  
**Joint Union High**  
**School District**

*Est. 1911*  
*100 Years of Academic and Athletic Excellence*

5805 High School Way  
Dunsmuir, CA 96025  
530.235.4835\* Fax 530.235.2224  
www.dunsmuirhigh.k12.ca.us

**Superintendent/Principal**  
Ray Kellar

**Board of Trustees**  
Jan Garrigus  
Chris Langston  
Jimmy Palmer  
Bob Saltzgaver  
William Townsend, D.D.S.

**DUNSMUIR JOINT UNION HIGH SCHOOL DISTRICT**  
**GOVERNING BOARD**  
**REGULAR MEETING MINUTES**  
**March 9, 2016**  
**4:00 P.M.**  
**DUNSMUIR HIGH SCHOOL**  
**5805 High School Way, Room 106, Dunsmuir, CA 96025**

**Mission**

*Provide a comprehensive, rigorous and innovative education; empowering students to think critically, obtain and analyze information to synthesize solutions of life's challenges and complexities. Graduates leave inspired to continue learning and motivated to become responsible citizens who contribute positively to society.*

**REASONABLE ACCOUMODATION FOR ANY INDIVIDUAL WITH A DISABILITY** Disability related aides or services to enable persons with disabilities to participate in public meetings are available. In addition, members of the public needing translation services during the Board meeting should contact the Superintendent 530.235.4835 one week prior to the scheduled meeting.

Per BB §9324 a recording may be made of this meeting.

**Open Session**

**A. CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Jan Garrigus  
Bob Saltzgaver  
Jimmy Palmer absent  
Chris Langston  
William Townsend arrived 4:19 P.M.  
LeAnn Rhoades, Student Board Member

Ray Kellar, Superintendent  
Kim Vardanega, Adm. Asst./CBO

The Regular meeting of the Dunsmuir Joint Union High School District was called to order at 4:05 P.M.

**B. ADJUSTMENTS AND OR ADDITIONS TO THE AGENDA AND APPROVAL OF AGENDA (Action)**

*Additions to the Agenda must meet requirements as set forth in the Brown Act*

No adjustments to the Agenda requested. LeAnn Rhoades so moved, seconded by Bob Saltzgaver.

|            |        |          |        |
|------------|--------|----------|--------|
| Garrigus   | aye    | Langston | aye    |
| Saltzgaver | aye    | Palmer   | absent |
| Townsend   | absent | Rhoades  | aye    |

Motion carried 3-0.

**C. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD**

Speakers may be limited to 3 minutes on each agenda item with the total time for public comment on each agenda item limited to 20 minutes. BP §9323(c). Please be aware that this is a private meeting held in a public place and the Board is prohibited by law from taking action on any item presented if it is not listed on the agenda.

- **Items listed on the Agenda:** Under this item, the public is invited to notify the Board President which items listed on the agenda they would like to comment on and will be allowed to do so when the item comes up.
- **Items not listed on the Agenda:** Items not listed on the Agenda and are within the Board's subject matter jurisdiction, the public is invited to notify the Board President they would like to address the Board under this item. Please note that the law requires no action or discussion be undertaken on any item not listed on the agenda, therefore, only a brief response will be provided by the Board or staff.

No requests.

**D. CONSENT AGENDA  
(Action)**

These action items are of a routine nature or items for which no discussion is anticipated and are acted upon by a single vote. Board Members may request that any item be removed and given individual consideration.

1. Warrants Registry Summary: Ratify commercial warrants as summarized
2. The minutes of: February 10, 2016 Regular
3. Date and Location of the next three scheduled Board Meetings with Agenda Items
4. Gifts, Grants and Bequests BP 3290
  - None

Items 1-4 above were reviewed. LeAnn Rhoades moved for approval, seconded by Bob Saltzgaver.

|            |        |          |        |
|------------|--------|----------|--------|
| Garrigus   | aye    | Langston | aye    |
| Saltzgaver | aye    | Palmer   | absent |
| Townsend   | absent | Rhoades  | aye    |

Motion carried 3-0.

**E. BOARD RECOGNITION**

1. Student/s of the Month: Hannah Price honored for the month of February.

**F. REPORTS**

1. Student Board Member - LeAnn Rhoades

Financial Report, Student Council Minutes were reviewed. Many activities are being planned. March 23<sup>rd</sup> basketball tourney between classes. Sumo wrestling for April, and a scavenger hunt for the end of school. Spring sports have begun following the winter sports banquet. Spring sports are being hampered by weather issues. The Prom is scheduled for May 7<sup>th</sup> on DHS campus.

2. Faculty and Classified Staff Report/s - Jeff Cannon

Reported to the Board on his classes for the year. He was thanked by the Board with a certificate and card.

3. Business Report - Kim Vardanega

Financial Report made available. State Controller certification letter received regarding our audit report conforming to the reporting standards. Pacific Power monthly report. Various School Services Fiscal Reports shared.

4. LCAP - Arlene Dinges/Ray Kellar

Ray Kellar reported to the Board on the current status of the updated LCAP report.

5. Superintendent/Principal Report

- Ray Kellar

Ray Kellar reviewed the recent Botanical Survey of the hillside, with plans to begin this spring. Hoping to get Adult Ed flyers out soon. The staff will have a Get Focused/Stay Focused presentation on March 18<sup>th</sup>. The safety Plan is being updated and will be to the Board soon for approval. Various summer projects have gone out to bid and will be brought to the Board at the March meeting.

|                     | 14/15  |        |        |      | 15/16  |     |        |        |        |        |        |     |
|---------------------|--------|--------|--------|------|--------|-----|--------|--------|--------|--------|--------|-----|
|                     | DHS    | ADA    | CDS    | ADA  | I.S.   | ADA | DHS    | ADA    | I.S.   | ADA    | CDS    | ADA |
|                     | Enroll | ADA    | Enroll | ADA  | Enroll | ADA | Enroll | ADA    | Enroll | ADA    | Enroll | ADA |
| 1 <sup>st</sup> day | 62     |        |        |      |        |     | 68     |        |        |        |        |     |
| 1 <sup>st</sup> M   | 56     | 50.47  | 0      | 0    | 0      | 0   | 63     |        | 3      | 61.556 | 0      | 0   |
| 2 <sup>nd</sup> M   | 55     | 50.75  | 0      | 0    | 0      | 0   | 63     |        | 3      | 61.632 | 0      | 0   |
| 3 <sup>rd</sup> M   | 58     | 52.74  | 1      | .74  | 0      | 0   | 66     | 61.00  | 1      | 1.0000 | 0      | 0   |
| 4 <sup>th</sup> M   | 58     | 54.65  | 1      | 1.00 | 0      | 0   | 68     | 62.786 | 1      | 1.0000 | 0      | 0   |
| 5 <sup>th</sup> M   | 62     | 55.43  | 1      | .79  | 1      |     | 70     | 65.000 | 1      | 1.0000 | 0      | 0   |
| 6 <sup>th</sup> M   | 60     | 55.389 | 2      | 2.00 | 2      |     | 70     | 64.714 | 0      | 0      | 1      | .33 |
| 7 <sup>th</sup> M   | 61     | 55.39  | 2      | 2.00 | 1      |     |        |        |        |        |        |     |
| 8 <sup>th</sup> M   | 63     | 53.895 | 2      | 1.79 | 1      |     |        |        |        |        |        |     |
| 9 <sup>th</sup> M   | 62     | 56.786 | 0      | 0    | 1      |     |        |        |        |        |        |     |
| 10 <sup>th</sup> M  | 62     | 56.778 | 1      | .39  | 1      |     |        |        |        |        |        |     |
| 11 <sup>th</sup> M  | 62     | 55.667 | 1      | 1.00 | 1      |     |        |        |        |        |        |     |
| P1                  | 59     | 52.01  | 1      | .51  | 1      | .40 |        |        |        |        |        |     |
| P2                  |        | 53.10  |        | .92  |        |     |        |        |        |        |        |     |

**G. ITEMS FOR DISCUSSION**

- 1. None

**H. PUBLIC HEARINGS**

- 1. None

**I. ITEMS FOR ACTION AND DISCUSSION**

**1. Risk Management Plans**

The District is in process of reviewing and updating all Plans to meet OSHA compliance. Requested approval of Plans submitted at this time. More will be forthcoming as we move through the process. LeAnn Rhoades so moved, seconded by Bob Saltzgaver.

|            |     |          |        |
|------------|-----|----------|--------|
| Garrigus   | aye | Langston | aye    |
| Saltzgaver | aye | Palmer   | absent |
| Townsend   | aye | Rhoades  | aye    |

Motion carried 4-0.

**2. CSBA Board Policy 6152.1 (a) Placement in Mathematics Courses 1<sup>st</sup> Reading**

Required by law to keep BP in line with State regulations. Recommended approval. LeAnn Rhoades moved to approve and waive the second reading, seconded by Bob Saltzgaver.

|            |     |          |        |
|------------|-----|----------|--------|
| Garrigus   | aye | Langston | aye    |
| Saltzgaver | aye | Palmer   | absent |
| Townsend   | aye | Rhoades  | aye    |

Motion carried 4-0.

**3. County of Siskiyou Tax Collector Internet Auction**

Action only needed if Board objects to a particular sale. No action.

**4. Resolution 15-16-8 Fund 11 Adult Ed**

Requested approval to utilize Fund 11 to track funds received for Adult Ed Program. Bill Townsend so moved, seconded by Bob Saltzgaver.

|          |     |          |     |
|----------|-----|----------|-----|
| Garrigus | aye | Langston | aye |
|----------|-----|----------|-----|

|            |     |         |        |
|------------|-----|---------|--------|
| Saltzgaver | aye | Palmer  | absent |
| Townsend   | aye | Rhoades | aye    |

Motion carried 4-0.

#### 5. Resolution 15-16-9 Dual Enrollment Partnership with COS

Recommended approval. The Board expressed concern of background checks of adult students being on DHS campus at the same time as our students. LeAnn Rhoades moved to approve, seconded by Chris Langston.

|            |     |          |        |
|------------|-----|----------|--------|
| Garrigus   | aye | Langston | aye    |
| Saltzgaver | aye | Palmer   | absent |
| Townsend   | aye | Rhoades  | aye    |

Motion carried 4-0.

#### 6. Document Tracking Services Siskiyou County Co-Op License Agreement

Annual renewal approval requested. Bill Townsend so moved, seconded by Bob Saltzgaver.

|            |     |          |        |
|------------|-----|----------|--------|
| Garrigus   | aye | Langston | aye    |
| Saltzgaver | aye | Palmer   | absent |
| Townsend   | aye | Rhoades  | aye    |

Motion carried 4-0.

#### 7. AT&T Contract for Services

Approval was requested to ratify request made to AT&T to continue services contract. Needed at this time to continue to receive e-rate. Bob Saltzgaver moved to approve, seconded by LeAnn Rhoades.

|            |     |          |        |
|------------|-----|----------|--------|
| Garrigus   | aye | Langston | aye    |
| Saltzgaver | aye | Palmer   | absent |
| Townsend   | aye | Rhoades  | aye    |

Motion carried 4-0.

#### 8. Verizon Contract for Services

Requested approval of User Agreement. Needed at this time to continue to receive e-rate. LeAnn Rhoades so moved, seconded by Bob Saltzgaver.

|            |     |          |        |
|------------|-----|----------|--------|
| Garrigus   | aye | Langston | aye    |
| Saltzgaver | aye | Palmer   | absent |
| Townsend   | aye | Rhoades  | aye    |

Motion carried 4-0.

#### 9. 2015/2016 2nd Interim Budget Report and Adoption w/ Budget Transfers/ Criteria and Standards/ Multi Year Projections

Presentation of report. Requested approval. LeAnn Rhoades moved to approve, seconded by Bill Townsend.

|            |     |          |        |
|------------|-----|----------|--------|
| Garrigus   | aye | Langston | aye    |
| Saltzgaver | aye | Palmer   | absent |
| Townsend   | aye | Rhoades  | aye    |

Motion carried 4-0.

#### 10. Blinds Bid

LeAnn Rhoades moved to approve the bid by Blind Master, seconded by Bob Saltzgaver.

|            |     |          |        |
|------------|-----|----------|--------|
| Garrigus   | aye | Langston | aye    |
| Saltzgaver | aye | Palmer   | absent |

Townsend                    aye                    Rhoades                    aye  
 Motion carried 4-0.

### 8.      **Tennis Over-Night – Quincy**

Requested approval for over-night trip per Board Policy. The Board expressed their desire to have a female chaperon as well as the coach. LeAnn Rhoades moved to approve, seconded by Bob Saltzgaver.

Garrigus                    aye                    Langston                    aye  
 Saltzgaver                    aye                    Palmer                    absent  
 Townsend                    aye                    Rhoades                    aye  
 Motion carried 4-0.

### J.      **BOARD CORRESPONDENCE/COMMUNICATIONS**

1.      Siskiyou County Board of Education Agenda/Minutes                    - Reviewed
2.      Calendar of Events Updates - **Check Web Site for updates**  
          Tiger Showcase, Dinner Theater, Tiger Awards, Baccalaureate, Graduation

### K.      **BOARD MEMBER COMMENTS/REQUESTS**

*The Board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. The Board may ask a question for clarification, make a brief announcement, or make a brief report. The Board may request reports back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

Chris Langston asked if the school would be interested in a ministry shoe donation. Mr. Kellar stated he thought that would be a wonderful idea and thanked him..

### L.      **PUBLIC COMMENT ON CLOSED SESSION**

*Under this item on the Agenda, the public is invited to address the Board regarding items that are on the Closed Session. Speakers are limited to three minutes each. The Board is not allowed under law to take action on matters that are not on the agenda.*

No comments.

### M.      **RECESS TO CLOSED SESSION**

Instructions:

- Items to be addressed in Closed session must orally be announced by referring to the section number (Government Code § 54957.7(a).)
- The Board must reconvene in open session, where it may be required to report votes and action taken in Closed Session as required by section (Government Code § 54957.1.)

The Board went into Closed Session at 5:30 P.M.

|                       |
|-----------------------|
| <b>Closed Session</b> |
|-----------------------|

### A.      **ROLL CALL**

|                               |        |
|-------------------------------|--------|
| Jan Garrigus                  |        |
| Bob Saltzgaver                |        |
| Jimmy Palmer                  | absent |
| Chris Langston                |        |
| William Townsend              |        |
| Student Board Member          | absent |
| Ray Kellar, Superintendent    |        |
| Kim Vardanega, Adm. Asst./CBO | absent |

- B.      Ed Code § 35146, 20 U.S.C. § 1232g, Ed Code § 49069 et. Seq. No reportable action
1.      **CONFIDENTIAL STUDENT MATTER –**

- C.** Government Code § 54957 No reportable action
- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
    - a. Confidential/Classified Management Employee/s
    - b. Classified Employee/s
    - c. Certificated Employee/s
    - d. Board of Trustees
    - e. Superintendent
    - f. Principal
  - 2. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**
    - a. Hiring Classified Coach - Track

Bob Saltzgaver moved to approve Calvin Gooch as track coach, seconded by Jan Garrigus.

|            |     |          |        |
|------------|-----|----------|--------|
| Garrigus   | aye | Langston | aye    |
| Saltzgaver | aye | Palmer   | absent |
| Townsend   | aye | Rhoades  | aye    |

Motion carried 4-0.

- 3. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE** No reportable action
  - 4. COMPLAINT REGARDING DISTRICT EMPLOYEE** No reportable action
  - 5. RETIREE BENEFITS** No reportable action
    - § 54957.6 Negotiations with CTA
    - § 54956.9 Pending Litigation
- D.** Government Code § 54957.6 No reportable action
- 1. CONFERENCE WITH LABOR NEGOTIATOR COLLECTIVE BARGAINING (Government Code § 3549.1)**
    - a. Negotiations with CTA
    - b. Negotiations with Classified Unit
    - c. Unrepresented Employees: Confidential Management
    - d. Unrepresented Employees: Superintendent/Principal
 District Negotiator: Tom Gauthier Ray Kellar, Superintendent
- E.** Government Code § 48912 and § 48918 No reportable action
- 1. STUDENT PERSONNEL MATTERS**
    - Student Discipline Ed Code 35145
    - Student Expulsion
- F.** Government Code § 54956.9 (a) No reportable action
- 1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**
    - a. Specific number of cases: 0
  - 2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
    - a. Specific number of cases: 1

|                     |
|---------------------|
| <b>Open Session</b> |
|---------------------|

**N. RECONVENE TO OPEN SESSION**

*Announcement of any reportable actions taken in Closed Session.*

The Board returned to Open Session at 6:08 P.M. and took action as outlined above.

**O. ADJOURNMENT**

*Regular meetings shall be adjourned at 10:30 P.M. Action may be taken at the end of the meeting to extend past 10:30 P.M. or adjourned to a later date if needed. BP § 9323*

The meeting was closed at 6:10 P.M.

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G.C. § 54957.5

*Copies of the agenda, complete with backup materials, may be reviewed at:*

Dunsmuir High School, Dunsmuir Elementary School, Dunsmuir City Library, Southern Siskiyou News, Record Searchlight

*Agenda posted only:*

Castle Rock Elementary School, Siskiyou County Office of Education, Web Page

Next Meeting/s

April 6, 2016 Regular Meeting Dunsmuir High School room 106 **4:00 P.M.**

(Meeting was moved from the second Wednesday in April due to a scheduling conflict.)

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Board Clerk

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Board Secretary

**The Dunsmuir Joint Union High School District welcomes and encourages your participation at their meetings. To ensure an orderly meeting, all participants will be asked to observe the following:**

Procedures for placing an item on the agenda, making a presentation, or speaking to an item on the agenda shall be as follows (Board Bylaw §9322)

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board President and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation.

The Board President and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote, an information item that does not require immediate action, or a consent item that is routine in nature and for which no discussion is anticipated.

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5, Government Code 54954.3)

**Persons addressing the Board shall be guided by the following conditions (Board Bylaw #9323):**

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda, members of the public may bring before the Board, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time except as allowed by law. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or District Office staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2) Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)
4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it; the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
5. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.
6. The Board President may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the President may indicate the time and place when it should be presented. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of District Office employees.
7. The Board President shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

Thank you for your cooperation.



Notice to Union Representatives:

*Attached is the agenda for the March 9, 2016 meeting of the DJUHSD Board of Trustees. **This is public notice for many items which may affect members of your collective bargaining unit.** It is your responsibility to review the agenda and any materials which may apply. The Board encourages people to attend meetings of the Board of Trustees and express themselves regarding agenda items.*