



DUNSMUIR
Joint Union High
School District

Est. 1911
100 Years of Academic and Athletic Excellence

5805 High School Way
Dunsmuir, CA 96025
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www.dunsmuirhigh.k12.ca.us

Superintendent/Principal
Ray Kellar

Board of Trustees
Jan Garrigus
Chris Langston
Jimmy Palmer
Bob Saltzgaver
William Townsend, D.D.S.

DUNSMUIR JOINT UNION HIGH SCHOOL DISTRICT
GOVERNING BOARD
REGULAR MEETING MINUTES
May 11, 2016
4:00 P.M.
DUNSMUIR HIGH SCHOOL
5805 High School Way, Room 106, Dunsmuir, CA 96025

Mission

Provide a comprehensive, rigorous and innovative education; empowering students to think critically, obtain and analyze information to synthesize solutions of life's challenges and complexities. Graduates leave inspired to continue learning and motivated to become responsible citizens who contribute positively to society.

REASONABLE ACCOUMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Disability related aides or services to enable persons with disabilities to participate in public meetings are available. In addition, members of the public needing translation services during the Board meeting should contact the Superintendent 530.235.4835 one week prior to the scheduled meeting.

Per BB §9324 a recording may be made of this meeting.

Open Session

A. CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Jan Garrigus
Bob Saltzgaver
Jimmy Palmer
Chris Langston
William Townsend absent
LeAnn Rhoades, Student Board Member absent

Ray Kellar, Superintendent
Kim Vardanega, Adm. Asst./CBO

The Regular meeting of the Dunsmuir Joint Union High School District was called to order at 4:00 P.M.

B. ADJUSTMENTS AND OR ADDITIONS TO THE AGENDA AND APPROVAL OF AGENDA (Action)

Additions to the Agenda must meet requirements as set forth in the Brown Act

No adjustments to the Agenda requested. Bob Saltzgaver so moved, seconded by Jimmy Palmer.

Garrigus aye Langston aye
Saltzgaver aye Palmer aye
Townsend absent Rhoades absent

Motion carried 4-0.

C. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

Speakers may be limited to 3 minutes on each agenda item with the total time for public comment on each agenda item limited to 20 minutes. BP §9323(c). Please be aware that this is a private meeting held in a public place and the Board is prohibited by law from taking action on any item presented if it is not listed on the agenda.

- **Items listed on the Agenda:** Under this item, the public is invited to notify the Board President which items listed on the agenda they would like to comment on and will be allowed to do so when the item comes up.
- **Items not listed on the Agenda:** Items not listed on the Agenda and are within the Board's subject matter jurisdiction, the public is invited to notify the Board President they would like to address the Board under this item. Please note that the law requires no action or discussion be undertaken on any item not listed on the agenda, therefore, only a brief response will be provided by the Board or staff.

No requests.

D. CONSENT AGENDA (Action)

These action items are of a routine nature or items for which no discussion is anticipated and are acted upon by a single vote. Board Members may request that any item be removed and given individual consideration.

1. Warrants Registry Summary: Ratify commercial warrants as summarized
2. The minutes of: April 6, 2016 Regular
3. Date and Location of the next three scheduled Board Meetings with Agenda Items
4. Gifts, Grants and Bequests BP 3290
 - None

Items 1-4 above were reviewed. Bob Saltzgaver moved to approve, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

E. BOARD RECOGNITION

1. Student/s of the Month: April Kayla Cantrell honored for the month of April.

F. REPORTS

1. Student Board Member

Financial Report, Student Council Minutes were reviewed.

2. Faculty and Classified Staff Report/s - Jeff Ogden/Sharon Baltar

Reported to the Board. They were thanked by the Board with a certificate and card of appreciation.

3. Business Report - Kim Vardanega

Financial Report available for review. SCOE 2nd Interim Report approval received from the SCOE. Power bill review. Latest month saw a reduction after 4 months of increases 15-20% higher over previous years.

4. Review of LCAP Annual Update - Arlene Dinges/Ray Kellar

Continuing to work on reducing the size of the LCAP to a more stakeholder friendly size.

5. Superintendent/Principal Report - Ray Kellar

There was a good turnout for Open House. The Prom was a success.

Adult Ed expenses: Purchases, following along with the approved expenditure plan, were reviewed including laptops, smart board, and computers.

Current Enrollment xx												
	14/15		CDS		I.S.		15/16		I.S.		CDS	
	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA
1 st day	62						68					
1 st M	56	50.47	0	0	0	0	69	61.94	0	0	0	0
2 nd M	55	50.75	0	0	0	0	66	61.63	0	0	0	0
3 rd M	58	52.74	1	.74	0	0	66	62.21	0	0	0	0
4 th M	58	54.65	1	1.00	0	0	68	62.79	0	0	0	0
5 th M	62	55.43	1	.79	1		70	65.00	0	0	0	0
6 th M	60	55.389	2	2.00	2		70	65.71	0	0	1	.36
7 th M	61	55.39	2	2.00	1		66	61.33	0	0	1	.89
8 th M	63	53.895	2	1.79	1		66	59.73	0	0	2	.74
9 th M	62	56.786	0	0	1		66	60.71	0	0	0	0
10 th M	62	56.778	1	.39	1							
11 th M	62	55.667	1	1.00	1							
P1	59	52.01	1	.51	1	.40		62.62	0	0		0
P2		53.10		.92				62.20	0	0		.38

G. ITEMS FOR DISCUSSION

1. Drones/Unmanned Aircraft Systems

The Board reviewed a sample policy. The District will need to move in some direction in the near future. The Board will need to consider which way they choose to go; to not allow, or to allow and with what types of restrictions if any. Student and employee privacy issues need to be considered.

H. PUBLIC HEARINGS

1. Deferred Maintenance 5 Years Plans

The 15/16 Updated and 5 year plan out to 20/21 was reviewed. No public comments.

I. ITEMS FOR ACTION AND DISCUSSION

1. Deferred Maintenance 5 Year Plans 15/16 Update and 5 Year Plan to 20/21

Request approval as presented. Bob Saltzgaver moved to approve, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

2. Risk Management Plans

Transportation Safety Plan. Recommended approval. Bob Saltzgaver moved to approve, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

3. CSBA Board Policy Updates 1st Reading April 2016

Keep the district policies up to date with current laws and regulations. Discussion of firearms on campus. Jimmy Palmer moved to approve as presented allowing firearms on campus, incorporating any additional training as suggested by legal advice and NCSIG, seconded by Bob Saltzgaver.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

4. Certificated Master Contract MOU Adult Ed

Requested approval of Adult Education compensation MOU addition to certificated salary schedule for when the program begins. Bob Saltzgaver so moved, seconded by Chris Langston.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

5. Waiver Request Renewal– Site Council

Requested approval for renewal of waiver submittal to CDE to combine DHS and CDE Site Councils. Bob Saltzgaver so moved, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

6. Representatives to CIF

Requested to name Ray Kellar as representative and Kurt Champe as alternate. Jimmy Palmer moved to approve those named, seconded by Bob Saltzgaver.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

7. Procurement Code of Conduct BR/E XXXX 1st Reading

To be numbered by CSBA. Approval requested to adopt the CDE Procurement Code of Conduct as policy and waiver the 2nd reading. Bob Saltzgaver so moved, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

8. Business Services Contract

Approval requested for annual renewal of Business Services Contract with SCOE. Jimmy Palmer so moved, seconded by Bob Saltzgaver.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

9. Nursing Service Contract with SCOE

The annual approval was requested for the Nursing Services Contract with 5 additional service days. Bob Saltzgaver so moved, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

10. SI&A Contract Services for SARC

Requested approval for the 16/17, 17/18, and 18/19 SARC preparation services. Bob Saltzgaver so moved, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

11. SHN Consulting Engineers and Geologists, Inc.

Requested approval for a study of the slippage of the hillside after the heavy rains this winter and check the area under proposed greenhouse location for stability before moving forward with that project. Jimmy Palmer so moved, seconded by Bob Saltzgaver.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

12. Resolution 15-16-11 Transfer of Funds

Requested approval to transfer \$40,000 from Fund 01 to Fund 14 to meet long term maintenance needs. Jimmy Palmer so moved, seconded by Bob Saltzgaver.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

13. 2015-16 Budget Transfer Resolution

Requested approval to revise budget for approved projects to be completed before 6/30/16 (Lighting, Doors, and CDS Door Removal). Bob Saltzgaver moved to approve, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

14. Bid Approval – Parking Lot

Request approval of contract with Arbisio's Asphalt Services for parking lot maintenance. Bob Saltzgaver so moved, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

15. Proposition 39 Revised Plan 14/15 to 18/19

Approval was requested of revised Plan to be a 4 year Plan and allow for the increased cost of hot water heater replacement. Jimmy Palmer so moved, seconded by Bob Saltzgaver.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

16. Bid Approval – Hot Water Heater

Approval was requested for the contract to be awarded to Ray Mac Mechanical for the hot water heater replacement. Final approval is pending approval by the State of the revised plan. Bob Saltzgaver so moved, seconded by Jimmy Palmer. As soon as State approval is received, the District will move forward.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	absent	Rhoades	absent

Motion carried 4-0.

J. BOARD CORRESPONDENCE/COMMUNICATIONS

1. Siskiyou County Board of Education Agenda/Minutes. Reviewed
2. Calendar of Events Updates - **Check Web Site for updates**

Tiger Awards, Baccalaureate, Graduation coming up

K. BOARD MEMBER COMMENTS/REQUESTS

The Board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. The Board may ask a question for clarification, make a brief announcement, or make a brief report. The Board may request reports back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

No comments.

L. PUBLIC COMMENT ON CLOSED SESSION

Under this item on the Agenda, the public is invited to address the Board regarding items that are on the Closed Session. Speakers are limited to three minutes each. The Board is not allowed under law to take action on matters that are not on the agenda.

No comments.

M. RECESS TO CLOSED SESSION

Instructions:

- Items to be addressed in Closed session must orally be announced by referring to the section number (Government Code § 54957.7(a).)
- The Board must reconvene in open session, where it may be required to report votes and action taken in Closed Session as required by section (Government Code § 54957.1.)

The Board went into Closed Session at 5:15 P.M.

Closed Session

A. ROLL CALL

Jan Garrigus	
Bob Saltzgaver	
Jimmy Palmer	
Chris Langston	
William Townsend	arrived at 5:20 P.M.
Student Board Member	absent
Ray Kellar, Superintendent	
Kim Vardanega, Adm. Asst./CBO	absent

- B. Ed Code § 35146, 20 U.S.C. § 1232g, Ed Code § 49069 et. Seq. No reportable action.**
- 1. CONFIDENTIAL STUDENT MATTER –**

- C. Government Code § 54957
 - 1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** No reportable action.
 - a. Confidential/Classified Management Employee/s
 - b. Classified Employee/s
 - c. Certificated Employee/s
 - d. Board of Trustees
 - e. Superintendent
 - f. Principal
 - 2. **PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**
 - a. Certificated Hiring – Adult Ed

Bob Saltzgaver moved to approve the hiring of Pam May as the Adult Education teacher for 15/16, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	aye	Rhoades	absent

Motion carried 5-0.

- b. Coach Resignation

Bob Saltzgaver moved to approve the resignation of Jeff Cannon as Girls Basketball Coach, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Saltzgaver	aye	Palmer	aye
Townsend	aye	Rhoades	absent

Motion carried 5-0.

- 3. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE** No reportable action
- 4. **COMPLAINT REGARDING DISTRICT EMPLOYEE** No reportable action
- 5. **RETIREE BENEFITS** No reportable action
 - § 54957.6 Negotiations with CTA
 - § 54956.9 Pending Litigation

- D. Government Code § 54957.6
 - 1. **CONFERENCE WITH LABOR NEGOTIATOR** No reportable action
COLLECTIVE BARGAINING (Government Code § 3549.1)
 - a. Negotiations with CTA
 - b. Negotiations with Classified Unit
 - c. Unrepresented Employees: Confidential Management
 - d. Unrepresented Employees: Superintendent/Principal

- E. Government Code § 48912 and § 48918
 - 1. **STUDENT PERSONNEL MATTERS** No reportable action
 - Student Discipline Ed Code 35145
 - Student Expulsion

- F. Government Code § 54956.9 (a) No reportable action
 - 1. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**
 - a. Specific number of cases: 0
 - 2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
 - a. Specific number of cases: 1

Open Session

- N. **RECONVENE TO OPEN SESSION**
Announcement of any reportable actions taken in Closed Session.

The Board returned to Open Session at 5:35 P.M.

O. ADJOURNMENT

Regular meetings shall be adjourned at 10:30 P.M. Action may be taken at the end of the meeting to extend past 10:30 P.M. or adjourned to a later date if needed. BP § 9323

The meeting was closed at 5:38 P.M.

G.C. § 54957.5
Copies of the agenda, complete with backup materials, may be reviewed at:
Dunsmuir High School, Dunsmuir Elementary School, Dunsmuir City Library, Southern Siskiyou News, Record Searchlight
Agenda posted only:
Castle Rock Elementary School, Siskiyou County Office of Education, Web Page

Next Meeting/s

- June 8, 2016 Regular Meeting Dunsmuir High School room 106 **4:00** P.M.
- June 22, 2016 Special Meeting Dunsmuir High School room 106 4:00 P.M.

Board Clerk

Board Secretary