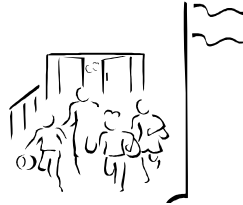


BOARD OF TRUSTEES

Norma Clemons
Jan Garrigus
Chris Langston
Jimmy Palmer
William Townsend



Est. 1911
100 Years of Academic and Athletic Excellence
Shaping Responsible Citizens

Dr. Emily Houck, Superintendent
Ray Kellar, Principal
5805 High School Way
Dunsmuir, CA 96025
530.235.4835
www.dunsmuirhigh.k12.ca.us

*The mission of Dunsmuir Joint Union High School
is to prepare productive, self-reliant individuals,
teach clear communication and inspire self-worth through achievement.*

MINUTES
DUNSMUIR JOINT UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
September 11, 2013
Wednesday 6:00 P.M.
DUNSMUIR HIGH SCHOOL rm 106

Per BB §9324 a recording may be made of this meeting.

A. CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Jan Garrigus
Chris Langston
William Townsend (arrived 6:15)
Jimmy Palmer
Norma Clemons absent
Tyla Edwards

Emily Houck, Superintendent
Ray Kellar, Principal
Kim Vardanega, Adm. Asst./CBO

Visitors: BB 9323. Members of the public are encouraged to attend and address the Board. Persons attending Board meetings shall not be requested to sign in, or otherwise provide their name.

The Regular Meeting of the Dunsmuir Joint Union High School District was called to order at 6:00 P.M.

B. OATH OF OFFICE

Superintendent Houck administered the Oath of Office to Student Board Member Tyla Edwards.

C. ADJUSTMENTS AND OR ADDITIONS TO THE AGENDA AND APPROVAL OF AGENDA

No adjustments or additions requested. Chris Langston moved to approve the Agenda as posted, seconded by Chris Langston.

Jan Garrigus aye Chris Langston aye
William Townsend aye Jimmy Palmer aye
Norma Clemons absent Tyla Edwards aye
Motion carried 5-0

D. CONSENT AGENDA (Action)

- (1) The minutes of: July 9, 2013, July 15, 2013, July 29, 2013, August 14, 2013, September 3, 2013

- (2) Warrants Registry Summary: Ratify commercial warrants as summarized
- (3) Board Meeting 2013/2014 Calendar of Meetings
- (4) Pool Plan for Benefits
Request for annual approval of continued "pool" plan for benefits as per employee units and Board agreement
- (5) Rally Squad Over-Night Out-of State Trip
Request approval for Rally Squad to attend an Oregon Ducks game this year instead of the 49er Game and clinic as it has been canceled due to the building of the new stadium. November 14, 2013.

Jimmy Palmer moved to approve the Consent Agenda, seconded by Chris Langston.

Jan Garrigus	aye	Chris Langston	aye
William Townsend	aye	Jimmy Palmer	aye
Norma Clemons	absent	Tyla Edwards	aye

Motion carried 5-0

E. BOARD RECOGNITION

- (1) Introduction of New Staff Jeff Cannon and Alysia Garcia

Alysia Garcia unable to attend and will be on the Agenda in October.

Mr. Cannon reviewed his programs with the Board and was presented a certificate of appreciation and card of thanks.

Dr. Houck recognized Kathy Graves, retired Library Director for SCOE and DHS Library volunteer for all of her work in getting our library up and running. The Board expressed their sincere appreciation for all of her efforts and continued help.

F. PUBLIC COMMENTS

Public comment is invited on any matter not included on the agenda or items included on the agenda. Speakers are limited to three minutes each. Please be aware that this is a private meeting held in a public place and the Board is prohibited by law from taking action on any item presented if it is not listed on the agenda.

None

G. REPORTS

- (1) Student Board Member – Tyla Edwards
Financial Report, Student Council Minutes

Report on all activities underway at Dunsmuir High School; pep rallies, upcoming homecoming, competitions, and current sports standings. She reviewed with the Board ideas the student council have been considering and would like the Board to think about. I.e. music (appropriate) played at lunch, lockers painted orange and black, vending machines, more field trips for example to COS, allowing senior pranks, more decorating during the holidays, class competitions.

- (2) Library Report – Kathy Graves

A very informative slide presentation from the start of the library project to its current state. It is very close to the grand opening. Ann Hinchcliff, Director Library Service SCOE also spoke to the Board on the services available through SCOE.

- (3) White Board Presentation – Alysia Garcia

Tabled.

- (4) Business Report - Kim Vardanega
2013/2014 Budget Updates/Discussion,
GASB 54 Resolution Fund 14, LCFF Calculations delay

Due to new LCFF regulations the District's GASB 54 Resolution will need to be re-written as to the direction the Board would like to go as far as accounting for Deferred Maintenance funds. As more information is available the Board will see various scenarios as how the D.M. funds can be used and committed or not. Fiscal Report, School Services regarding LCFF Entitlement calculations delay reviewed. At this point there is still no agreement between Dept. of Health Services and Center Medicare/Medicaid Services that MAA claiming can move forward in 13/14. The District has not received the 11/12 or 12/13 funds. Full LCFF funding calculations will not be available until June 2014.

Proposition 39 Update. Sometime in September the regulations should be published. By October there will be workshops held, and by December the final documents will be approved by the CEC. The District has already submitted application to receive the first two installments (\$30,000) in the 13/14 year. Information is being gathered as to the possibility of using those funds for a hot water heater. The power bill for the last month was down by <.04>.

(5) ROP Report - *Jimmy Palmer*

ROP programs moving forward in 13/14. With the new LCFF there is discussion of disbanding the JPA, but concern expressed over the MOE requirements.

(6) Principal's Report - *Ray Kellar*
ADA, Job Observations, Common Core training

Back to School Night reported as a success with a large crowd in attendance. Galileo (a benchmarking evaluation tool) is up and running to assess student learning. 5 year expenditure plan will be presented at the October meeting.

(7) Superintendent's Report - *Emily Houck*
API Scores Report

Happy to report our AYP scores increased by 105 points in 12/13.

H. ITEMS FOR ACTION AND DISCUSSION

(1) Deferred Maintenance – Fund 14

Tennis court resurfacing discussion. Bids reviewed for resurfacing and complete renovation. Too late in the year to begin. Tabled until spring.

Restroom floor update. Replacement underway with Randy Hill Construction picking up the cost. Working with the contractor, inspector, and electrical engineer on resolution of the alarm system for the weightroom and woodshop.

No action needed.

(2) PUBLIC HEARING Sufficiency of Instructional Materials

Public Hearing opened. No public input.

(3) Resolution 12-13-3 Sufficiency of Instructional Materials

The Board was asked to certify that each student has sufficient textbooks and instructional materials. Jimmy Palmer moved to certify, seconded by William Townsend.

Jan Garrigus	aye	Chris Langston	aye
William Townsend	aye	Jimmy Palmer	aye
Norma Clemons	absent	Tyla Edwards	aye

Motion carried 5-0

(4) Colthart Fund Review Fund 17

Request by Dr. Houck to spend more than the Resolution 00-01-1 allows. (to spend only interest earned

on principle deposit). Tabled until the 5 year plan is reviewed.

(5) **CSBA Board Policy Updates August 2013 1st Reading / Waive 2nd Reading**

Request to approve the recommendations of the Superintendent to keep our policies up to date with current laws and regulations. Tabled until the October meeting.

(6) **Forest Management Plan – Hillside**

Discussion of revising the Forest Management Plan for consideration for land management, as well as a revenue stream. The Board directed the administration to look into the possibilities.

(7) **Vehicle Purchase/Plan/Surplus Replaced Vehicles Fund 17**

Request to replace vehicle/s and surplus vehicle/s replaced. Jimmy Palmer moved to approve the expenditure with a CAP of \$35,000 total for one 4-wheel drive vehicle (van or expedition type), and surplus the “green” van”. Jimmy Palmer moved to approve, seconded by William Townsend.

Jan Garrigus	aye	Chris Langston	aye
William Townsend	aye	Jimmy Palmer	aye
Norma Clemons	absent	Tyla Edwards	aye

Motion carried 5-0

(8) **Common Core Expenditure Plan 2nd Reading**

Approval requested of plan for computers, white boards, staff development. The plan was reviewed and approved at the previous meeting, but due to late arriving regulations, the Board needs to approve the plan in a “subsequent” meeting. Jimmy Palmer so moved for approval, seconded by William Townsend.

Jan Garrigus	aye	Chris Langston	aye
William Townsend	aye	Jimmy Palmer	aye
Norma Clemons	absent	Tyla Edwards	aye

Motion carried 5-0

Expenditures previously made or obligated prior to this date will need to be paid for out of alternate District funds. DJUHSD is not alone in being caught under these late regulations for expenditure plan approval.

Dr. Houck will give a presentation on Common Core at the October meeting.

I. BOARD MEMBER COMMENTS/REQUESTS

The Board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. The Board may ask a question for clarification, make a brief announcement, or make a brief report. The Board may request reports back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

William Townsend expressed his desire that the District shop locally as much as possible. Ms. Vardanega stated the District supports local business and follows that policy as much as it is fiscally prudent.

The Board would like to see information on STAR testing incentives and discussed some ideas. ie. Bump up grades, longer lunch.

The Board would like to see a time limit set on board meeting presentations .

J. PUBLIC COMMENT ON CLOSED SESSION

Under this item on the Agenda, the public is invited to address the Board regarding items that are on the Closed Session. Speakers are limited to three minutes each. The Board is not allowed under law to take action on matters that are not on the agenda.

No comments.

K. RECESS TO CLOSED SESSION

The Closed Session Agenda is posted as page 4 of Agenda

The Board adjourned to Closed Session at 9:15 P.M.

L. RECONVENE TO OPEN SESSION

Announcement of any reportable actions taken in Closed Session.

The Board returned to open session at 9:36 P.M.

M. ADJOURNMENT

The Board adjourned the meeting at 9:45 P.M.

G.C. § 54957.5

Copies of the agenda, complete with backup materials, may be reviewed at:

Dunsmuir High School, Dunsmuir Elementary School, Dunsmuir City Library, Southern Siskiyou News, Record Searchlight

Agenda posted only:

Castle Rock Elementary School, Siskiyou County Office of Education, Web Page

Disability related aides or services to enable persons with disabilities to participate in public meetings are available. In addition, members of the public needing translation services during the Board meeting should contact the Superintendent 530.235.4835 one week prior to the scheduled meeting.

**MINUTES CLOSED SESSION
DUNSMUIR JOINT UNION HIGH SCHOOL DISTRICT
REGULAR MEETING OF GOVERNING BOARD
September 11, 2013
DUNSMUIR HIGH SCHOOL rm 106**

A. ROLL CALL

Jan Garrigus
Chris Langston
William Townsend
Jimmy Palmer
Norma Clemons absent
Tyla Edwards absent

Emily Houck, Superintendent
Ray Kellar, Principal
Kim Vardanega, Adm. Asst./CBO absent

B. Government Code § 54957**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

- (1) Confidential/Classified Management Employee/s
- (2) Classified Employee/s
- (3) Certificated Employee/s
- (4) Board of Trustees
- (5) Superintendent
- (6) Principal

No reportable action on 1-6 above.

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT

- (7) Substitute Bus Drivers

William Townsend moved to approve the hiring of Charles Adams and William O'Connor as substitute bus drivers, seconded by Chris Langston.

Jan Garrigus aye Chris Langston aye
William Townsend aye Jimmy Palmer aye
Norma Clemons absent Tyla Edwards absent
Motion carried 5-0

(8) Extra Curricular Duty Stipends (Certificated)

William Townsend moved to approve stipends: Jeff Michael NHS/CSF, Alysia Garcia Yearbook, and Linda Ryan Senior Advisor, seconded by Chris Langston

Jan Garrigus aye Chris Langston aye
William Townsend aye Jimmy Palmer aye
Norma Clemons absent Tyla Edwards aye
Motion carried 5-0

C. Government Code § 54956.9 (a)

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

(1) Padula v. Morris Federal District Court, Eastern District #05-00411

No reportable action.

Next Meeting

Regular Meeting October 9, 2013 6:00 P.M. Dunsmuir High School rm 106

Board Clerk

Board Secretary