



**DUNSMUIR
Joint Union High
School District**

*Est. 1911
100 Years of Academic and Athletic Excellence*

5805 High School Way
Dunsmuir, CA 96025
530.235.4835* Fax 530.235.2224
www.dunsmuirhigh.k12.ca.us

Superintendent/Principal
Ray Kellar

Board of Trustees
Norma Clemons
Jan Garrigus
Chris Langston
Jimmy Palmer
William Townsend, D.D.S.

**DUNSMUIR JOINT UNION HIGH SCHOOL DISTRICT
GOVERNING BOARD
REGULAR MEETING MINUTES**

**December 11, 2013
Wednesday 6:00 P.M.**

**DUNSMUIR HIGH SCHOOL
5805 High School Way, Room 106, Dunsmuir, CA 96025**

Mission

To prepare productive, self-reliant individuals, teach clear communication and inspire self-worth through achievement.

REASONABLE ACCOUMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Disability related aides or services to enable persons with disabilities to participate in public meetings are available. In addition, members of the public needing translation services during the Board meeting should contact the Superintendent 530.235.4835 one week prior to the scheduled meeting.

Per BB §9324 a recording may be made of this meeting.

Open Session

A. CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Jan Garrigus
Norma Clemons absent
Jimmy Palmer
Chris Langston
William Townsend
Tyla Edwards

Ray Kellar, Superintendent/Principal
Kim A. Vardanega, Adm. Asst./CBO

The Regular Meeting of the Dunsmuir Joint Union High School District was called to order at 6:00 P.M.

**B. ADJUSTMENTS AND OR ADDITIONS TO THE AGENDA AND APPROVAL OF AGENDA
(Action)**

Additions to the Agenda must meet requirements as set forth in the Brown Act

No adjustments requested. Jimmy Palmer moved to approve the Agenda as posted, seconded by Chris

Langston.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	aye	Edwards	aye

Motion carried 4-0

C. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

Speakers may be limited to 3 minutes on each agenda item with the total time for public comment on each agenda item limited to 20 minutes. BP §9323(c). Please be aware that this is a private meeting held in a public place and the Board is prohibited by law from taking action on any item presented if it is not listed on the agenda.

- **Items listed on the Agenda:** Under this item, the public is invited to notify the Board President which items listed on the agenda they would like to comment on and will be allowed to do so when the item comes up.
- **Items not listed on the Agenda:** Items not listed on the Agenda and are within the Board's subject matter jurisdiction, the public is invited to notify the Board President they would like to address the Board under this item. Please note that the law requires no action or discussion be undertaken on any item not listed on the agenda, therefore, only a brief response will be provided by the Board or staff.

Library Book donation: Kathy Graves, library volunteer, requested the Board reconsider their action to not accept a library book donation from Emily Houck.

D. CONSENT AGENDA (Action)

These action items are of a routine nature or items for which no discussion is anticipated and are acted upon by a single vote. Board Members may request that any item be removed and given individual consideration.

1. The minutes of: November 13, 2013 and November 18, 2013
2. Warrants Registry Summary: Ratify commercial warrants as summarized
3. Date and Location of the next three scheduled Board Meetings with Agenda Items
4. Gifts, Grants and Bequests BP 3290
 - * Request to Lion's Club for \$10,500 Athletic Support donation
 - * Approval of Library book donation from Ray Kellar

Items 1-4 were reviewed. William Townsend moved to approve 1-4 above, seconded by Jimmy Palmer.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	aye	Edwards	aye

Motion carried 4-0

E. BOARD RECOGNITION

1. Student/s of the Month:

Isabella Glenn was honored by the Board as Student of the Month for November.

F. REPORTS

1. Student Board Member - Tyla Edwards

Financial Report, Student Council Minutes reviewed. Recap of sports standings. Continuing to put a weekly article in the local paper. Joe Campbell won the 1st snow contest. Students are competing in a door decorating contest for the holidays. Gearing up for finals before winter break.

2. **Certificated Staff Report** - *Jeff Capps*

Mr. Capps reported to the Board on his programs this year. The Board presented him with a certification of appreciation and a card of thanks.

3. **Business Report** - *Kim Vardanega*

Power Bill report. 1st Interim Report later on Agenda.

4. **ROP Report** - *Jimmy Palmer*

Report on local ROP activities.

5. **Superintendent/Principal Report** - *Ray Kellar*

We were able to purchase the new vehicle for \$1,000 less than anticipated by taking one off of the lot and not waiting for one to be built. The Board was given a list of possible dates for a Board workshop. No date chosen. TBD. Hillside Field Trip - TBD. Would like to schedule something in January to be able to move forward. Bright Schools Update – request being worked on by Bright School and they will contact us for further information and a scheduled walk through. DHS has been chosen as a pilot school for early testing (Common Core). The staff is undergoing Keenan Safe School Training.

	12/13				11/12							
	DHS		CDS		I.S.		DHS		CDS		I.S.	
	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA	Enroll	ADA
1 st day	86						79					
1 st M	87	80.95	4	2.26	0	0	72	67.21	1	.58	0	0
2 nd M	83	78.63	4	2.53	0	0	67	62.44	3	2.28	0	0
3 rd M	82	77.70	4	.90	0	0	68	63.30	3	1.25	0	0
4 th M	82	76.28	1	.93	0	0						
5 th M	82	75.33	1	.89	0	0						
6 th M	83	78.42	1	.05	0	0						
7 th M	83	77.06	1	.89	0	0						
8 th M	83	77.06	1	.60	0	0						
9 th M	82	77.50	2	.60	0	0						
10 th M	81	74.26	2	1.11	0	0						
11 th M	81	73.64	2	1.13	0	0						
P1		89.26										
P2		87.34										

G. ITEMS FOR ACTION AND DISCUSSION

1. **Organizational Meeting**

Nominations and election of President and Clerk. Jimmy Palmer nominated Chris Langston for Clerk, he declined. William Townsend nominated Jan Garrigus for President and Chris Langston as Clerk, died for lack of a second. Chris Langston nominated Jan Garrigus for President and William Townsend as Clerk, seconded by Jimmy Palmer.

Garrigus aye Clemons absent
 Palmer aye Langston aye
 Townsend aye Edwards aye
 Motion carried 4-0

2. **Election of Board Representative**

Election of one Board Member to serve as a representative of the Board per BB 9140, which includes membership on the ROP Board. Chris Langston nominated Jimmy Palmer, seconded by William Townsend.

Garrigus aye Clemons absent
 Palmer aye Langston aye
 Townsend aye Edwards aye
 Motion carried 4-0

3. CSBA Board Policy Updates 1st Reading October 2013 updates

Request approval, waive 2nd reading, to keep Board Policies up to date with current laws and regulations. Chris Langston so moved, seconded by Jimmy Palmer.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	aye	Edwards	aye

Motion carried 4-0

4. Review/Approval/Signature of Contract with Interim Superintendent/Principal

Request for approval. William Townsend so moved for approval, seconded by Chris Langston.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	aye	Edwards	aye

Motion carried 4-0

5. Resolution 12-13-12 Interfund Operational Transfer

Request approval of revised resolution for 13/14. Chris Langston so moved for approval, seconded by Jimmy Palmer.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	aye	Edwards	aye

Motion carried 4-0

6. Resolution 13-14-7 Close Fund 20

Request approval. Obsolete fund and not in use. William Townsend so moved, seconded by Chris Langston.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	aye	Edwards	aye

Motion carried 4-0

7. 1st Interim Budget Report and Adoption with Budget Transfers/Standards and Criteria and Multi-Year Projections

The Board was asked to certify that the District, based upon current projections, will be able to meet its financial obligations for the current year and the subsequent two fiscal years. William Townsend so moved for approval, seconded by Jimmy Palmer.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	aye	Edwards	aye

Motion carried 4-0

8. 2012/2013 Audit Report

The Board was asked for approval and acceptance of Audit as presented. Jimmy Palmer so moved, seconded by Chris Langston.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	aye	Edwards	aye

Motion carried 4-0

H. BOARD CORRESPONDENCE/COMMUNICATIONS

- 1. Siskiyou County Board of Education Agenda/Minutes
- 2. Calendar of Events Updates

I. BOARD MEMBER COMMENTS/REQUESTS

The Board may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. The Board may ask a question for clarification, make a brief announcement, or make a brief report. The Board may request reports back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

No comments.

J. PUBLIC COMMENT ON CLOSED SESSION

Under this item on the Agenda, the public is invited to address the Board regarding items that are on the Closed Session. Speakers are limited to three minutes each. The Board is not allowed under law to take action on matters that are not on the agenda.

None

K. RECESS TO CLOSED SESSION

Instructions:

- Items to be addressed in Closed session must orally be announced by referring to the section number (Government Code § 54957.7(a).)
- The Board must reconvene in open session, where it may be required to report votes and action taken in Closed Session as required by section (Government Code § 54957.1.)

The Board adjourned to Closed Session at 8:09 P.M.

Closed Session

A. ROLL CALL

- Jan Garrigus
- Norma Clemons absent
- Jimmy Palmer
- Chris Langston
- William Townsend
- Tyla Edwards absent

Ray Kellar, Superintendent/Principal
 Kim A. Vardanega, Adm. Asst./CBO absent

B. Government Code § 54957

- 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION** No reportable action
 - a. Confidential/Classified Management Employee/s
 - b. Classified Employee/s
 - c. Certificated Employee/s
 - d. Board of Trustees
 - e. Superintendent
 - f. Principal
- 2. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**
 - a. Voluntary Coach

William Townsend moved to approve Daniel Ballard as a voluntary Coach, seconded by Jimmy Palmer.

Garrigus	aye	Langston	aye
Palmer	aye	Townsend	aye
Clemons	absent	Edwards	aye

Motion carried 4-0

b. Leave Request – Certificated

In alignment with the Certificated Master Contract, leave connected with a school break needs Board approval. Jimmy Palmer moved to approve the request from Pam May, seconded by William Townsend.

Garrigus	aye	Langston	aye
Palmer	aye	Townsend	aye
Clemons	absent	Edwards	aye

Motion carried 4-0

3. COMPENSATION AND EVALUATION OF CONFIDENTIAL EMPLOYEE

Jimmy Palmer moved to approve the one-time stipend payment for additional administrative services to Kim Vardanega for \$6,000, seconded by Chris Langston.

Garrigus	aye	Langston	aye
Palmer	aye	Townsend	aye
Clemons	absent	Edwards	aye

Motion carried 4-0

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|---|-----------------------|
| 4. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE | No reportable action. |
| 5. COMPLAINT REGARDING DISTRICT EMPLOYEE | No reportable action. |
| 6. RETIREE BENEFITS
§ 54957.6 Negotiations with CTA
§ 54956.9 Pending Litigation | No reportable action. |

C. Government Code § 54957.6

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| 1. CONFERENCE WITH LABOR NEGOTIATOR COLLECTIVE BARGAINING (Government Code § 3549.1)
a. Negotiations with CTA
b. Negotiations with Classified Unit
c. Unrepresented Employees: Confidential Management
d. Unrepresented Employees: Superintendent/Principal
District Negotiator: Alan Swanson Ray Kellar, Superintendent | No reportable action. |
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D. Government Code § 48912 and § 48918

- | | |
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| 1. STUDENT PERSONNEL MATTERS
Student Discipline Ed Code 35145
Student Expulsion | No reportable action. |
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E. Government Code § 54956.9 (a)

- | | |
|---|-----------------------|
| 1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
a. Padula v. Morris Federal District Court, Eastern District #05-00411 | No reportable action. |
| 2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
b. Initiation of litigation pursuant to subdivision (c) of Section 54956.9
Specific number of cases: 0 | No reportable action. |

Open Session

F. RECONVENE TO OPEN SESSION

Announcement of any reportable actions taken in Closed Session.

The Board returned to Open Session at 8:09 P.M. Action taken stated above.

G. ADJOURNMENT

Regular meetings shall be adjourned at 10:30 P.M. Action may be taken at the end of the meeting to extend past 10:30 P.M. or adjourned to a later date if needed. BP § 9323

The board adjourned the meeting at 8:17 P.M.

G.C. § 54957.5

Copies of the agenda, complete with backup materials, may be reviewed at:

Dunsmuir High School, Dunsmuir Elementary School, Dunsmuir City Library, Southern Siskiyou News, Record Searchlight

Agenda posted only:

Castle Rock Elementary School, Siskiyou County Office of Education, Web Page

Next Meeting/s

December 11, 2013 6:00 P.M. Regular Meeting
Dunsmuir High School room 106

Board Clerk

Board Secretary

The Dunsmuir Joint Union High School District welcomes and encourages your participation at their meetings. To ensure an orderly meeting, all participants will be asked to observe the following:

Procedures for placing an item on the agenda, making a presentation, or speaking to an item on the agenda shall be as follows (Board Bylaw §9322)

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board President and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation.

The Board President and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote, an information item that does not require immediate action, or a consent item that is routine in nature and for which no discussion is anticipated.

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5, Government Code 54954.3)

Persons addressing the Board shall be guided by the following conditions (Board Bylaw #9323):

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda, members of the public may bring before the Board, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time except as allowed by law. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or District Office staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2) Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)
4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it; the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
5. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.
6. The Board President may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the President may indicate the time and place when it should be presented. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of District Office employees.
7. The Board President shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

Thank you for your cooperation.