



DUNSMUIR
Joint Union High
School District

Est. 1911
100 Years of Academic and Athletic Excellence

5805 High School Way
Dunsmuir, CA 96025
530.235.4835* Fax 530.235.2224
www.dunsmuirhigh.k12.ca.us

Superintendent/Principal
Ray Kellar

Board of Trustees
Norma Clemons
Jan Garrigus
Chris Langston
Jimmy Palmer
William Townsend, D.D.S.

DUNSMUIR JOINT UNION HIGH SCHOOL DISTRICT
GOVERNING BOARD
SPECIAL MEETING MINUTES

November 18, 2013
Monday 8:00 A.M.

DUNSMUIR HIGH SCHOOL
5805 High School Way, Room 106, Dunsmuir, CA 96025

Mission

To prepare productive, self-reliant individuals, teach clear communication and inspire self-worth through achievement.

REASONABLE ACCOUMODATION FOR ANY INDIVIDUAL WITH A DISABILITY Disability related aides or services to enable persons with disabilities to participate in public meetings are available. In addition, members of the public needing translation services during the Board meeting should contact the Superintendent 530.235.4835 one week prior to the scheduled meeting.

Per BB §9324 a recording may be made of this meeting.

Open Session

A. CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Jan Garrigus
Norma Clemons absent
Jimmy Palmer
Chris Langston
William Townsend absent
Tyla Edwards absent

Ray Kellar, Principal
Kim A. Vardanega, Adm. Asst./CBO

The Special Meeting of the Dunsmuir Joint Union High School District was called to order at 8:00 A.M.

B. ADJUSTMENTS AND OR ADDITIONS TO THE AGENDA AND APPROVAL OF AGENDA (Action)

Additions to the Agenda must meet requirements as set forth in the Brown Act

No adjustments requested. Jimmy Palmer moved to approve the Agenda as posted, seconded by Chris Langston.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	absent	Edwards	absent

Motion carried 3-0

C. HEARING OF PERSONS WISHING TO ADDRESS THE BOARD

Speakers may be limited to 3 minutes on each agenda item with the total time for public comment on each agenda item limited to 20 minutes. BP §9323(c). Please be aware that this is a private meeting held in a public place and the Board is prohibited by law from taking action on any item presented if it is not listed on the agenda.

- **Items listed on the Agenda:** Under this item, the public is invited to notify the Board President which items listed on the agenda they would like to comment on and will be allowed to do so when the item comes up.
- **Items not listed on the Agenda:** Items not listed on the Agenda and are within the Board's subject matter jurisdiction, the public is invited to notify the Board President they would like to address the Board under this item. Please note that the law requires no action or discussion be undertaken on any item not listed on the agenda, therefore, only a brief response will be provided by the Board or staff.

No requests.

D. ITEMS FOR ACTION AND DISCUSSION

1. Copy Machine Purchase

Using the same bids recently reviewed at the November 13, 2013 meeting, the Board was asked to purchase a second machine, as the upstairs machine is non-repairable due to age. Jimmy Palmer so moved, seconded by Chris Langston.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	absent	Edwards	absent

Motion carried 3-0

2. Wrestling Out of State/Overnight Schedule

Request to approve the wrestling schedule as presented that includes over-night and out-of-state trips as per Board Policy. Chris Langston moved to approve the schedule, pending more information for the Bonanza and Eagle Point trips, seconded by Jimmy Palmer.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	absent	Edwards	absent

Motion carried 3-0

3. Review/Approval/Signature of Contract with Interim Superintendent/Principal

Request for approval of Interim Superintendent/Principal Contract for \$63,750.06 for October 1, 2013 to June 30, 2014 as presented. Superintendent/Principal contracts need to be approved at Regular Meetings. This request for approval is advisory only and official approval will be at the December Regular meeting. Jimmy Palmer moved for advisory approval, seconded by Chris Langston.

Garrigus	aye	Clemons	absent
Palmer	aye	Langston	aye
Townsend	absent	Edwards	absent

Motion carried 3-0

E. ADJOURNMENT

The Board adjourned the meeting at 8:21 A.M.

G.C. § 54957.5

Copies of the agenda, complete with backup materials, may be reviewed at:

Dunsmuir High School, Dunsmuir Elementary School, Dunsmuir City Library, Southern Siskiyou News, Record Searchlight

Agenda posted only:

Castle Rock Elementary School, Siskiyou County Office of Education, Web Page

Next Meeting/s

December 11, 2013 6:00 P.M. Regular Meeting
Dunsmuir High School room 106

Board Clerk

Board Secretary

The Dunsmuir Joint Union High School District welcomes and encourages your participation at their meetings. To ensure an orderly meeting, all participants will be asked to observe the following:

Procedures for placing an item on the agenda, making a presentation, or speaking to an item on the agenda shall be as follows (Board Bylaw §9322)

Any Board member or member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue.

The Board President and Superintendent shall decide whether a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board may not be placed on the agenda. In addition, before placing the item on the agenda, the Board president and Superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation.

The Board President and Superintendent shall decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to Board vote, an information item that does not require immediate action, or a consent item that is routine in nature and for which no discussion is anticipated.

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item. The agenda shall also provide members of the public an opportunity to testify at regular meetings on matters which are not on the agenda but which are within the subject matter jurisdiction of the Board. (Education Code 35145.5, Government Code 54954.3)

Persons addressing the Board shall be guided by the following conditions (Board Bylaw #9323):

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting.

In order to conduct business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings. (Education Code 35145.5, Government Code 54954.3)
2. At a time so designated on the agenda, members of the public may bring before the Board, at a regular meeting, matters that are not listed on the agenda. The Board may refer such a matter to the Superintendent or designee or take it under advisement, but shall not take action at that time except as allowed by law. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board. (Education Code 35145.5, Government Code 54954.2)
3. Without taking action, Board members or District Office staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2) Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)
4. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard it; the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
5. A person wishing to be heard by the Board shall first be recognized by the President and shall then proceed to comment as briefly as the subject permits. Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The President may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.
6. The Board President may rule on the appropriateness of a topic. If the topic would be more suitably addressed at a later time, the President may indicate the time and place when it should be presented. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts or omissions. (Government Code 54954.3) In addition, the Board may not prohibit public criticism of District Office employees.
7. The Board President shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

Thank you for your cooperation.