

BOARD OF TRUSTEES APPOINTEE APPLICATION PACKET

April 2021



Shaping Responsible Citizens
Established 1911
100 Years of Academic and Athletic Excellence

DUE TO THE DUNSMUIR HIGH SCHOOL OFFICE BY May 7, 2021

DUNSMUIR JOINT UNION HIGH SCHOOL DISTRICT

5805 High School Way, Dunsmuir, California 96025
Dunsmuir High School 530.235.4835 Dunsmuir Community Day School 530.235.2225
Fax 530.235.2224 www.dunsmuirhigh.k12.ca.us

**POSITION OPEN FOR APPOINTMENT
ON THE
DUNSMUIR JOINT UNION HIGH SCHOOL BOARD OF TRUSTEES**

One position is open for appointment in lieu of election. Position effective May 12, 2021.

Interested persons who live within the boundaries of the Dunsmuir Joint Union High School District and who are registered voters are welcome to apply for the one existing vacancy. All applications will become public record upon receipt by the District. Application packets are available at the Dunsmuir High School office, 5805 High School Way, Dunsmuir, CA and on the Website at dunsmuirhigh.k12.ca.us.

Applications are due May 7, 2021, 4:00 P.M. to the Dunsmuir High School office.

Candidates will be interviewed in open session by the Dunsmuir Joint Union High School District Governing Board members at a **Regular Board Meeting May 12, 2021, 4:00 P.M.** in the Dunsmuir High School room 104. The public is invited to attend.

Persons wanting to submit questions for the existing Board members to consider during interviewing should do so by May 7, 2021 to Dunsmuir High School.

For further information, contact Dunsmuir High School 530.235.4835.

The Dunsmuir Joint Union High School District does not discriminate based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted.

DUNSMUIR JOINT UNION HIGH SCHOOL DISTRICT SCHOOL BOARD VACANCY
Application Form

I am a resident of the school district, a registered voter, and am not disqualified by the Constitution or laws of the state from holding a civil office. I am eligible to be elected or appointed as a member of a governing board of a school district without further qualifications.

Name _____

Address _____

Telephone Number Home _____ Work _____

Cell _____ e-mail _____

Biographical Information

1. Occupation _____

2. Education _____

3. Public Schools Related Experience _____

4. Community Involvement _____

5. Years of Residence in the area _____

Briefly describe your qualifications and why you are interested in serving on the Board of Trustees:

Please note: **Upon receipt by the District this form will be a matter of public record.**
 Feel free to attach additional documents you would like to be a part of this application.

CERTIFICATION:

I certify that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Signature

Date

BOARD MEMBER ATTRIBUTES

A list of desirable attributes for prospective Board members shall include, but not limited to the following:

1. Is dedicated to the public education of youth.
2. Is committed to the community at large.
3. Has knowledge of unique characteristics of the Dunsmuir Joint Union High School District.
4. Demonstrates courage and ability to explain and enforce a rule which might not be popular but which is necessary.
5. Has awareness that leadership often involves the turning of public opinion to acceptance of a feasible policy.
6. Has a sense of humor
7. Has appreciation of moral and ethical values.
8. Shows ability to withhold judgment on critical issues until the facts are available.
9. Is dedicated to truth, liberty and toleration.
10. Has unselfish interest in the public schools, the community and in every child.
11. Does not have personal interests that would invalidate services to the Board.

SELECTION OF A TRUSTEE TO FILL THE BOARD VACANCY

The Interview Process

1. Interviews will be held in public **May 12, 2021 4:00 P.M.**
2. Board members should develop a written prioritized list of questions to ask applicants. They should be submitted to the Board president by **May 7, 2021 4:00 P.M.**
3. The Board president will compile a composite question list.
4. The Board president will assign questions to individual Board members.
5. Final question list will be available to Board members prior to the meeting. It is envisioned that about six or so key questions would be asked in the same order to all applicants. The other suggested questions will be included as a guide for Board members to use in further questioning of applicants as they may desire.
6. All candidates will be requested to remain outside the meeting room until after their interview is completed – **it being recognized that they may choose to decline this request.**
7. Each interview will last approximately 15 minutes.
8. The key questions will be asked in rotation by the Board members with different Board members starting with different candidates.
9. After the applicant answers the key questions, each Board member may question the applicant further.
10. Between candidates, the Board will have a few minutes to make notes relating to the applicant just interviewed.
11. At the conclusion of all interviews the President will entertain a motion. Voting process continues until an applicant receives three or more votes. *The Board may adjourn to a later date, but it is very political and questionable that discussion outside of the open session will occur.*
12. Board president announces the provisional appointment.
13. Superintendent swears in the provisional appointee (May meeting) and announces the 30 day period during which a challenge can be made. **(June 11, 2021)**
14. Within 10 calendar days of the provisional appointment notice of the appointment shall be posted in three public places in the district and published in a newspaper of general circulation in the district. *NOTE: The 10 day process begins to run as of the date of the appointment regardless of whether the effective date is delayed due to a deferred resignation.*